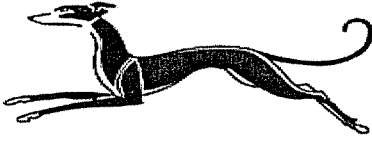


friends of greyhounds



Date submitted: _____

Friends of Greyhounds, Inc.
Broward, Dade & Monroe Counties

FRIENDS OF GREYHOUNDS IS A NON-PROFIT (501C3) CORPORATION WHOSE MISSION IS TO PROVIDE RETIRED RACING GREYHOUNDS WITH A CARING ENVIRONMENT AND LOVING HOMES AND TO EDUCATE THE PUBLIC ABOUT THESE NOBLE, LOYAL DOGS.

VOLUNTEER APPLICATION

Personal Information

Name: _____ DOB: _____
Address: _____
City, State, Zip: _____
School (if applicable): _____
Home Phone: _____ Cell Phone: _____
E-Mail Address: _____

In Case of Emergency

Are you currently taking any medication: Yes _____ No _____
If yes, please list: _____
Other allergies/medical concerns: _____
Emergency Contact: _____ Relationship: _____
Address: _____
City, State, Zip: _____
Home Phone: _____ Cell Phone: _____
E-Mail Address: _____

Availability	Please note the days and times that you are available to volunteer:	
	Day	Time(s)
	Monday	_____
	Tuesday	_____
	Wednesday	_____
	Thursday	_____
	Friday	_____
	Saturday	_____
Sunday	_____	

Areas of Interest	<p>Volunteers are asked to assist with various tasks, some of which are listed below:</p> <p>Kennel (30 - # dogs) - <u>Water Buckets</u> in pen, play yard and office need to be kept clean and filled with fresh water, as needed. During open house, they must be put out in the play area in the morning and put away in the afternoon.</p> <p><u>Yard Areas</u> must be kept clean at all times. This involves raking leaves, scooping poo, wiping off chairs and benches.</p> <p><u>Kennel</u> work requires turnout of pens, distributing snacks, cleaning and changing of carpets, washing muzzles, cleaning work areas, restocking of laundry and refrigerator and putting names on collars.</p> <p><u>Office</u> requires cleaning of work areas, carpets, restocking refrigerator, vacuum cleaning and restocking of paperwork.</p> <p><u>Grooming</u> of dogs requires bathing, cleaning ears, brushing, clipping nails, providing emergency first aid, if needed.</p> <p><u>Dogs</u> also need to be socialized (walked on a leash, played with and pet often) and escorted to and from office or yard. Assistance is also needed when they are having their pictures taken. We also ask that the dogs be observed for injuries, aggressive behavior and noting of favorite toys, whether they play well with others, are shy, spook easily, are friendly, etc. This assists in finding them a good home and ensuring that any special needs are met.</p> <p>Sunrise (6-13 dogs) - <u>Daytime</u> (4 or more hours) – Office work (filing, forms, etc.), washing blankets, feeding dogs, cleaning kennels, turnout pens.</p> <p><u>Noon Walkers</u> (approx 1 hour with start time between 11.30AM and 1.00PM) – Generally commit to one day per week. Turnout dogs into yard, pick up and wash bowls, straighten out kennel, change laundry.</p> <p><u>Walk & Feed</u> (approx 1 hour with start time between 4.00PM and 5.30PM) – Same duties as Noon Walkers but also requires preparation of dogs' meals. Must be able to follow written notes/instructions for special diets or meds.</p>
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Areas of Interest (Cont'd)	<p>Events (Sample Duties Only) - Dates, times, location and needs vary depending on event. Assistance with tent set-up and breakdown, holding dogs on leashes and telling people about Greyhound adoption. Maintain display area clean and need. Volunteers are scheduled with plenty of time in mind for them to visit other displays and enjoy the event.</p> <p style="text-align: center;">Other duties as assigned.</p>
Special Requirements	<ul style="list-style-type: none"> • All Volunteers must wear closed toe shoes (sneakers) at all times when working with the dogs (i.e. NO SANDALS), no hanging jewelry and no bare midriffs • When working at the Kennel, I understand that FOG are privileged to have a facility on that site and I must obey all rules, particularly with regard to escorting visitors to and from the Kennel area • I am aware that I am restricted from the other areas of the compound that are off limits. That does not include the adoption office, adoption kennel or play yard. • I agree to not communicate with the media, including TV, radio, newspaper, and websites, about the Shelter, including posting information on websites about the organization, as a volunteer without permission from FOG • I agree to never volunteer under the influence of alcohol or drugs. • Volunteers under the age of 16 are not permitted in turnout pens with two or more dogs. • Volunteers under the age of 18 are required to provide a Release Form signed by their parent or guardian with their completed Application. • Dogs are NEVER permitted to roam without an escort. Volunteers must take special care to handle dogs properly when taking them to and from the office and/or kennel. • I agree to update any contact information that changes • Ability to speak and communicate verbally as well as in written form. • Ability to judge dog's reactions and to change voice to a soft or a strong, authoritative tone in order to calm a dog's response or to give commands • Must not have strong allergies to dogs • Ability to cope with loud environment due to animal noises • Ability to deal with strong and unpleasant odors, including disinfectants used for cleaning cages/kennels • Ability to speak and communicate in English effectively • Ability to reach cabinets and cages at least 6 feet high in height, using a step stool as needed • Ability to carry tubs of laundry, load and unload washer and dryer, fold and clean laundry and put away • Ability to understand, remember and follow instructions and procedures • Must be aware of potentially dangerous situations when working with the dogs and people • Good customer service skills and ability to work with a very diverse population • Ability to understand the role of the volunteer and accept the boundaries between the role of the volunteer and the role of the staff • A very positive attitude and a solution oriented approach rather than complaining or gossiping about problems at the Kennel • Once trained, must be able to work with minimal supervision inside, yet must recognize limitations in knowledge and abilities, and ask for help when needed • Must be able to work without an assistant • Should be able to work independently as well as work within a group atmosphere with other volunteers or staff